

POTTER TOWNSHIP BOARD OF SUPERVISORS

Meeting Minutes

Monday, July 8, 2019

ATTENDED BY:

Board: Dick Decker, Chair
Jake Tanis, Vice-Chair
Melvin Dutrow
Karl Eysenbach
Dennis Foust

Staff: Lisa Kroner, Township Secretary/Treasurer
Budd Brooks, Road Superintendent

CALL TO ORDER

Chairman Decker called the July 8, 2019, regular meeting of the Potter Township Board of Supervisors to order at 7:00 PM, followed by the Pledge of Allegiance.

PUBLIC COMMENTS

Several residents voiced concerns on heavy traffic on Red Mill Road from the SR 322- Potters Mills Gap road project.

CONSENT AGENDA

Mr. Foust made a motion to approve the minutes of the June 17, 2019 board meeting as presented. Mr. Eysenbach seconded the motion. **Motion carried unanimously.**
Mr. Tanis made a motion to approve the June 2019 Financial Report. Mr. Foust seconded the motion. **Motion carried unanimously.** Mr. Eysenbach moved to approve the payment vouchers due for payment by July 15th. Seconded by Mr. Tanis. **Motion carried unanimously.**

OLD BUSINESS

Mary Carol Frier, Planning Commission member, examined the proposed revised sign ordinance along with Board of Supervisors & Zoning Officer Stan Wallace. Several areas of concern were discussed and still unresolved. A special meeting will be advertised for the Board of Supervisors and Planning Commission to deliberate on areas of concerns.

Proposed Resolution No. 2019-03, to resolve that “Personal checks for the payment of real estate taxes will not be accepted after December 15th for the payment of real estate taxes due in that calendar year. Payments must be made by certified or cashier’s check, money order, or cash from December 15th to December 31st. Mr. Dutrow made a motion to adopt Resolution No. 2019-03. Second by Mr. Foust. **Motion carried unanimously.**

Mr. Decker reported that all septic tanks for the Potters Mills Sewer Project have been assembled. The contractor has requested a 120 day extension on the project. Mr. Foust made a motion to approve project extension up to 90 days. Mr. Tanis seconded the motion. **Motion carried unanimously.**

A request to compensate Bruce and Brenda Homan for the easement required to construct and maintain the public sewage treatment system components on their property at 125 Old Fort Road, in the amount of \$2,024.00 as determined by a waiver valuation. Mr. Tanis made a motion to disburse the payment for easement in the amount of \$2,024.00. Motion seconded by Mr. Foust. **Motion carried unanimously.**

Mr. Decker announced that the Bloom Road Small Sewer Treatment Facility project will be ready to advertise for bids by mid August 2019.

NEW BUSINESS

Chairman Decker announced an Executive Session was held prior to tonight's meeting to discuss and consider a land purchase offer.

Dialogue took place regarding the land purchase offer for the Shaner Complex. The property is 29.5 acres which includes 2 ball fields, concession stand, 3 wells and bathroom facilities. After lengthy discussion, Mr. Tanis offered a motion to proceed with negotiating a final settlement agreement and pursuing financing options. Motion seconded by M. Foust. **Motion carried unanimously.**

The Planning Commission will offer a display at the Grange Fair. The theme will be "Volunteers in Potter Township". The Commission will offer leave-behind materials for fair-goers. Mary Carol Frier requested approval to purchase display and informational materials. Mr. Tanis made a motion to approve expenses up to \$150, as budgeted, for the display. Motion was seconded by Mr. Foust. **Motion carried unanimously.**

The 2nd Quarter Right-to-Know Report was reviewed. There was one request during the quarter.

Road Superintendent –

- Roads have been prepped for oil and chipping projects.
 - A request has been received by a resident to lower the speed limit on SR 45 to 35 miles per hour. This is a PennDOT owned road and the current speed limit is 45 miles per hour. This request should be addressed to Centre County PennDOT office.
- The Country Club Park Flow Report was distributed.

Township Secretary –Fall/Winter newsletter will be mailed between September 1st & 5th.
Attended Municipal Leaders State Grant & Funding workshop. Acquired Grant and Resource Guides to research for State, Federal and private organization grants.

COMMITTEE REPORTS

- A. Planning Commission – Minutes of June 4th & 24th were distributed.
- B. Parks and Recreation Board – The Board toured Colyer Lake trail and property on Sinking Creek Road.
- C. Tri-Municipal Park – Board is seeking a grant for their tree planting (75-100 trees). Future needs would be volunteers to serve as tree tenders. Board is considering a little library trail.
- D. Penns Valley EMS – EMT classes will take place in September.

COMMUNICATIONS TO THE BOARD

- No discussion on any communications to the **Board**.

Mr. Foust requested the Board recess the regular meeting to move into Executive Session to discuss legal matters. Mr. Tanis seconded the motion.

ADJOURNMENT

The Executive Session dismissed and the regular meeting was reconvened. With no further business to come before the Board of Supervisors, Mr. Tanis made a motion to adjourn the meeting. Mr. Foust seconded the motion.

Respectfully submitted,

Lisa A. Kroner

Lisa Kroner, Township Secretary
For the Board of Supervisors