

POTTER TOWNSHIP BOARD OF SUPERVISORS

Meeting Minutes

Monday, May 20, 2019

ATTENDED BY:

Board: Dick Decker, Chair
Jake Tanis, Vice-Chair
Melvin Dutrow
Karl Eysenbach
Dennis Foust

Staff: Lisa Kroner, Township Secretary/Treasurer
Budd Brooks, Road Superintendent
Robert Rayman, Solicitor

CALL TO ORDER

Chairman Decker called the May 20, 2019, regular meeting of the Potter Township Board of Supervisors to order at 7:00 PM, followed by the Pledge of Allegiance.

SPECIAL REPORTS

B.T. Schwier presented a Proposed Final General Fund Budget as of 5-1-19 for the Penns Valley Area School District. District summaries were mailed to residents in the Penns Valley area.

CONSENT AGENDA

Mr. Dutrow made a motion to approve the minutes of the May 6th, 2019 board meeting as presented. Mr. Foust seconded the motion. **Motion carried unanimously.**

Mr. Foust made a motion to approve the April 2019 Financial Report with payment voucher for February. Mr. Dutrow seconded the motion. **Motion carried unanimously.** Mr. Tanis moved to approve the payment vouchers due before June 1st. Seconded by Mr. Dutrow. **Motion carried unanimously.**

OLD BUSINESS

The minor subdivision plan for Zimmerman, subdivision of Tax Parcel 20-6-33 and Lot Addition 20-6-33B, has been reviewed. Zoning Officer, Stan Wallace, had no comments on the plans. The Potter Township Planning Commission offered two comments. Municipal Response Request will be submitted to the Centre County Planning Office with comments.

NEW BUSINESS

A Contractor's Application for Payment No. 4 on behalf of Sippel Development Co. Inc. was submitted in the amount of \$114,312.29. Mr. Decker made a motion to approve the payment request. Mr. Tanis seconded the motion. **Motion carried unanimously.**

Work Change Directive No.2 was offered to direct Dave Kronenwetter to relocate electrical service. The additional cost of \$4,800.00 includes rerouting the Electrical Service Entrance from the North side of site to the South side, which includes an additional 120LF of ditch, conduit and wire. It also includes a “mounting structure” with backboard for the meter base. Mr. Tanis made a motion to approve Work Change Directive No. 2 in the amount of \$4,800.00. Mr. Foust seconded the motion. **Motion carried unanimously.**

The potential purchase of a 2006 Chevy Colorado, with 73,000 miles was discussed. Mr. Foust made a motion to purchase the truck from Maggi Mitsubishi in the amount of \$7,567.00. Mr. Tanis seconded the motion. **Motion carried unanimously.**

Mr. Tanis offered a motion to approve a resolution authorizing Budd Brooks, Road Superintendent, to complete all paperwork associated with the purchase of the 2006 Chevy Colorado. Second by Mr. Foust. **Motion carried unanimously.**

Mr. Tanis moved to authorize Dick Decker to complete the Census Bureau review form requested for the 2020 census. Mr. Eysenbach seconded the motion. **Motion carried unanimously.**

Mr. Dutrow voiced concerns regarding vehicles blocking site distance at Manor Road and SR 144 intersection. A letter will be sent to Centre Hall Borough voicing these concerns.

The Egg Hill Conservancy is reaching out to the community for financial assistance with repair of the stone foundation. Mr. Foust offered a motion to donate \$1,000.00 toward this project. Second by Mr. Eysenbach. **Motion carried unanimously.**

STAFF REPORTS

Solicitor - The request for support of Comcast internet service on Strawberry Hill Road was discussed. The area does not meet the required density in order to have service. A letter of support will be sent to Comcast by the Township.

A letter will be composed to the Pa State Legislature urging amendment to the Right-to-Know Law regarding harassment, overburden and vexatious requesters.

Solicitor Rayman has been contacted by Verizon Wireless regarding the trees and landscaping around the cell tower at Tri-Municipal Park. Verizon will adjust the trees as necessary. At such time the vegetation is fully established, the erosion barriers will be removed.

A Request for Conditional Use has been received by Columbia Gas for property owned by Scot K. Long, Tax Parcel #20-003-036, located at 2353 Upper Brush Valley Road. A hearing will be set for 7:15 pm on June 17, 2019.

Road Superintendent – A list of items collected during Riff Raff event will be defined in the next newsletter, online and on posters. Only those items listed will be collected.

Engineer Don Franson did a site visit at Decker Valley Road in preparation of road repair project. Work on Egg Hill Road included placement of 2RC. Country Club Park flow report distributed.

Township Secretary – A payment request for Bloom Road engineering fees from 2015-Feb 2019 was submitted to Pennvest. Reimbursement in the amount of \$42,942.57, was reimbursed by Pennvest on May 7th. A payment request has been submitted to Nittany Engineering Potters Mills Sewer engineering costs in the amount of \$165,662.94. PennDOT inspector invoices for the Potters Mills Sewer Project will be paid from General Fund and reimbursement by Seda-Cog.

COMMITTEE REPORTS

- A. Penns Valley EMS – In dire need of volunteers. The Auxillary raised \$5,400 during the soup/hoagie & sticky bun sale.
- B. Planning Commission – Review of Zimmerman subdivision plan and comments provided for Municipal Response Request. Minutes of April 23, 2019 meeting were distributed.
- C. Parks & Rec Board – Minutes of April 9, 2019, meeting distributed & reviewed.

COMMUNICATIONS TO THE BOARD

- Centre Hall-Potter Sewer Authority Minutes – April 2019
- 1-4-3 Day of Kindness in PA, May 23rd
- Potters Mills Gap Project – News Release 5/15/19
- Webinar Wednesday – ABC’s of Municipal Bidding
- PennDOT Press Release – Speed Displays in Centre County
- Municipal Leaders State Grant & Funding Workshop
- CCMPO Transportation Improvement Program - 30 day public comment period

ADJOURNMENT

With no further business to come before the Board of Supervisors, Mr. Foust made a motion to adjourn the meeting. Mr. Tanis seconded the motion. The meeting adjourned at 8:25 p.m.

Respectfully submitted,

Lisa A. Kroner

Lisa Kroner, Township Secretary
For the Board of Supervisors