

POTTER TOWNSHIP BOARD OF SUPERVISORS

Meeting Minutes

Monday, May 6, 2019

ATTENDED BY:

Board: Dick Decker, Chair
Jake Tanis, Vice-Chair
Melvin Dutrow
Karl Eysenbach
Dennis Foust

Staff: Lisa Kroner, Township Secretary/Treasurer
Budd Brooks, Road Superintendent

CALL TO ORDER

Chairman Decker called the May 6, 2019, regular meeting of the Potter Township Board of Supervisors to order at 7:00 PM, followed by the Pledge of Allegiance.

PUBLIC COMMENTS

Bonnie Treaster & Robert Laing posed questions regarding the legal procedures for delinquent sewage inspections and pumping. Mr. Decker referenced Chapter 156-49 Sewage and Sewage Disposal regarding violations and penalties. Once citations are filed with the District Magistrate, they must be resolved through that court.

SPECIAL REPORTS

Ken Strouse and Harry Hockenberry, members of Centre Hall Fire Company, discussed the latest changes to the building plans for a new fire station. The cost to update the plans and drawings is estimated between \$12,000.00 and \$15,000.00. The representatives requested financial support from the Board of Supervisors for the additional changes. The current 1 mil Fire Tax covers the cost for maintenance of equipment each year. Estimated cost of new fire station is \$1.5 million to \$2 million. The Board of Supervisors will review potential further financial assistance after cost of project is determined.

CONSENT AGENDA

Mr. Foust made a motion to approve the minutes of the April 8, 2019, board meeting.
Mr. Dutrow seconded the motion. **Motion carried unanimously.**

OLD BUSINESS

An updated zoning map, including most recent approvals for changes, presented for approval.
Mr. Tanis made a motion to accept and adopt the new map effective March 18, 2019.
Mr. Eysenbach seconded the motion. **Motion carried unanimously.**

Mr. Decker reported the septic tanks for the Potters Mills Sewer Project have been arriving and placed in storage until ready for installation. Public informational meetings have been scheduled the afternoon and evening of May 22nd to discuss topics including overall project updates and proposed completion timeline. Potter Township representatives will discuss municipal responsibilities, homeowner responsibilities, tap-on requirements, and local approved contractors. Additionally, representatives will be at the meeting to answer questions, discuss funding available to help homeowners with installation costs, as well as long term operations.

NEW BUSINESS

A public comment period will be held on May 15th, 2019, regarding the Proposed Amendment to 2019-2022 Centre County Transportation Improvement Program. Citizens are also encouraged to provide comments in writing or via the CCMPO website. The CCMPO Coordinating Committee will consider approving the TIP amendment at its meeting on June 25th, 2019.

Review of first quarter Right-to-Know report which included three (3) requests.

Mr. Tanis headed discussion on solicitation within the Township by private companies. Complaints of solicitation have been received by the township staff and State Police. Sample ordinances will be pursued regarding solicitation and discussed at a future meeting.

Mr. Tanis led discussion on current rates for CD's. Rates for public funds will be obtained from various local banking institutions and discussed at a future meeting.

A written request has been received on behalf of several township residents who are seeking assistance from Potter Township to obtain internet service from Comcast Cable Co. Residents on Strawberry Hill Road have provided a petition to be sent to the company's legal services unit requesting services be provided to township residents on Upper Brush Valley Road, Black Hawk Road, and Strawberry Hill Road. Mr. Tanis made a motion to provide a letter of support to Comcast Cable for this request of services. Second by Mr. Foust. **Motion carried unanimously.**

2019 EMS Week Proclamation presented. Board of Supervisors proclaim the week of May 19-25, 2019, as *Emergency Medical Services Week, "EMS Strong: Beyond the Call"*. Motion offered by Mr. Tanis. Second by Mr. Foust. **Motion carried unanimously**

General Code's estimate for Supplement No. 9 update was presented in the amount of \$1,735.00 to \$2,195.00. Discussion on review of current codification chapters. Mr. Foust made a motion to proceed to an amount of \$2,500 and have a review by Supervisors and staff. Second by Mr. Eysenbach. **Motion carried unanimously**

STAFF REPORTS

Road Superintendent – New canopy for front entrance of building has been ordered. Update on Country Club Park Sewer/Water Facility.
Riff-Raff days are scheduled for May 8th – 10th.

PennDOT Municipal Services recommends 6” DSA (driving surface aggregate) instead of paving on Decker Valley Road.

Township Secretary – Discussion on continuing IT compatibility issues.

Zoning—April Zoning Report reviewed. No questions presented.

COMMITTEE REPORTS

A. Planning Commission – No new report.

B. Penns Valley Regional Planning Commission – No report.

C. Parks & Rec Board – Minutes of March 12, 2019, meeting distributed & reviewed.

COMMUNICATIONS TO THE BOARD

- CRRA Household Hazardous Waste Collection Results
- Centre County 2019 West Nile Virus Surveillance & Control Program
- Columbia Gas Town Meeting – May 14th
- Bellefonte Borough Wastewater Treatment Facility -Chapter 94 Report
- Centre Foundation – “Centre Gives” – May 7th & 8th

ADJOURNMENT

With no further business to come before the Board of Supervisors, Mr. Foust made a motion to adjourn the meeting. Mr. Tanis seconded the motion. The meeting adjourned at 8:50 p.m.

Respectfully submitted,

Lisa A. Kroner

Lisa Kroner, Township Secretary

For the Board of Supervisors