



POTTER TOWNSHIP

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Parks and Recreation Board Tuesday, January 15, 2019 Organization Meeting Minutes

- Meeting called to order at 7:00 p.m.
- In attendance were Heather Shakley, Mike Troyan, Ann Glaser, John Smith and Lisa Kroner, facilitator
- Introduction of members – Members introduced themselves and discussed why they are interested in the Parks and Recreation Board
- Introduction of Parks and Recreation Board responsibilities – Lisa reviewed the responsibilities of the parks and rec board
- Election of officers
 - Nomination for Chair – John Smith
 - Motion – Heather
 - Second – Mike
 - Motion passed unanimously
 - Nomination for Vice-Chair – Ann Glaser
 - Moved – Ann Glaser
 - Second – Heather
 - Motion passed unanimously
 - Nominations for Secretary – Heather Shakley
 - Moved – Heather
 - Second – John
 - Motion passed unanimously
- Meeting Dates
 - Meeting dates were set and approved by the Board of Supervisors at the December 10, 2018, Board meeting. The 2019 meeting dates set as the second Tuesday of the month at 7:00 p.m. Meeting dates were advertised as required by the Second Class Township Code.
- Review of agenda materials
 - Lisa reviewed the items on the agenda. Current parks and rec areas include Potter Run Park, Colyer Lake, and wooded area on Sinking Creek Road.
 - Mr. Smith asked who handled the parks before the board was formed. Lisa responded that it was done by road crew staff with no strategic approach. The road superintendent determined what maintenance needs were immediate, and consulted with Board of Supervisors to decide on large projects and grant funding.

- Ms. Shakley will find contact information for members of Save Colyer Lake, Inc. The Board would like to meet with Save Colyer Lake, Inc. to learn more about their projects and goals.
- Ms. Glaser asked what types of community engagement were completed prior to the formation of the board with regard to recreation. In the past there were no surveys conducted for public input. Discussion on a future survey to measure the interests of the community.
- Ms. Glaser updated the board on the Community Conservation Partnership Program. DCNR's Bureau of Recreation and Conservation assist local governments with funding for projects related to parks, recreation and conservation. Applications are accepted once a year, typically in the spring.
- USDA Rural Development offers grant funding, as loan only first, for various stages of purchasing, construction and improvements of essential community facilities.
- *A Little Free Library* has been established on Mountain Back Road by resident Debbie Peterson. Approval has been given by the Board of Supervisors for a *Little Free Library*, geared more towards kids, at Potter Run Park. This library will be designed and maintained by residents John and Marieta Smith.
- Information on Book Benches of Centre County projects was offered. Book Benches are placed throughout the Centre County community and provided through Centre Foundation's Centre Inspires Grant.
- The opportunity to proclaim a Potter Township Parks & Rec Month was offered.
- Ms. Shakley proposed designing a Mission Statement for the Parks and Rec Board. This task will be initiated at the February 12th meeting.
- Motion to adjourn
 - Moved – Mike
 - Second – Ann
 - Meeting was adjourned at 9:00 p.m.

Respectfully Submitted,

Lisa Kroner, Township Secretary