

Potter Township Planning Commission

December 4, 2018

Members Present: Ron Grove, Karl Eysenbach, Mary Carol Frier, Tom Doman, Michele Brown, Paul Sampsell, and Mike Troyan.

Call to order: Ron Grove called the meeting to order at 7 PM.

Citizens attending:

None

Reading of the Minutes:

Minutes of the November 2018 meeting were approved, as amended. Mike Troyan made the motion, seconded by Michele Brown; motion passed.

Zoning Officers Report:

None

Supervisors Report:

Karl Eysenbach reported that the supervisors discussed the following at their December meeting:

- An employee has been hired to fill the vacant position on the road crew.
- They are in the process of updating the employee handbook and reviewing the benefit package.

Correspondence:

None

Old Business:

- Sign Ordinance: Carol Frier, Jake Tannis, and Melvin Dutrow will be meeting 12/5/18 to review and make revisions to the proposed sign ordinance. Discussed making adjustments to the fee schedules for permits, annual fees on existing signs, and signs with renewable permits. Mary Carol Frier will research fee structures in other municipalities before our next meeting.

New Business:

- Penns Valley Regional Planning Commission – Land Use Maps Update. We reviewed the updated maps recently submitted. We will recommend the addition of Colyer Lake to the map.

Adjournment:

Michele Brown made the motion to adjourn, seconded by Paul Sampsell; the meeting adjourned at 8:30 PM.

Respectfully Submitted,

Cindy Foust, Secretary