

**POTTER TOWNSHIP BOARD OF SUPERVISORS**  
**REGULAR MEETING MINUTES**  
**Monday, May 14, 2018**  
**124 Short Road, Spring Mills, Pennsylvania**

**ATTENDED BY:**

**BOARD:** Dick Decker, Chair  
 Jake Tanis, Vice-Chair  
 Melvin Dutrow  
 Karl Eysenbach  
 Dennis Foust

**STAFF:** Lisa Kroner, Township Secretary/Treasurer  
 Budd Brooks, Road Superintendent

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**CALL TO ORDER:**

Chair Decker called to order the May 14, 2018, Regular Meeting of the Potter Township Board of Supervisors at 7:00 PM, followed by the Pledge of Allegiance.

**PUBLIC COMMENTS:**

David Braucht, Penn Township Supervisor and EMS Board President, expressed his appreciation for the support of the Penns Valley EMS through the financial donation. There will be educational sessions regarding Local Services Tax in the upcoming months. Penns Valley area has over 5,000 mailboxes that receive membership notifications. Only 1,500 of those have been returned. This has been the average on returns and the goal in the future is to obtain 3,000.

**GUEST SPEAKER:**

Bob Jacobs, Centre County Planning and Development Office, and member of the Seda Cog Natural Gas Cooperative. Their commission is to provide natural gas service to six county area. Columbia Gas is working with Seda Cog Natural Gas Cooperative to extend natural gas service to Centre Hall and portions of Potter Township. There is a vacancy on the Board for a representative from the Penns Valley Area (for an elected official or resident). Mr. Jacobs distributed information and maps of the proposed gas line in Centre Hall. If anyone is interested in serving on this committee, Bob Jacobs is the contact person.

**PUBLIC HEARING:**

At 7:15 pm, Chairman Decker closed the regular meeting to open the Public Hearing pm proposed Ordinance O-18-01. A brief summary of the proposed Ordinance was given. The Sewer Connection Ordinance, while only affecting certain areas at present, could impact other areas in the future if other municipal systems were created. At this time, the ordinance requires residents to connect to public sewer located within the Potters Mills area and Bloom Road. Public comments were recorded and questions answered. There being no further comments, Chairman Decker closed the hearing at 7:35pm.

The regular meeting reconvened at 7:36 pm. Mr. Tanis made a motion to adopt Ordinance 18-01 Sewer Connections. Second by Mr. Foust. **Vote in favor was unanimous. 5-0.**

**LIAISON REPORTS:**

*Planning Commission* – The Municipal Response Request for the John & Margaret Cole subdivision was presented. As previously noted, no In-Lieu-Of Fee is required. No additional comments were offered. Mr. Foust made a motion to submit the MRR noting no comments from Potter Township. Second by Mr. Eysenbach. **Vote in favor was unanimous. 5-0.**

Penns Valley Regional Planning Commission – Mr. Foust reported that the committee is in full support of a Local Services Tax. Mr. Tanis will schedule a meeting for July of the Municipal EMS committee.

**SECRETARY/TREASURER REPORT:**

Mr. Dutrow made a motion to approve the May 7, 2018 Regular Meeting Minutes. Second by Mr. Tanis. **Vote in favor was unanimous. 5-0.**

Mr. Foust made a motion to approve the April 2018 Financial Report. Second by Mr. Dutrow. **Vote in favor was unanimous. 5-0.**

Mr. Foust made a motion to approve the Check Detail Report and invoices to be paid on May 14, 2018. Second by Mr. Dutrow. **Vote in favor was unanimous. 5-0.**

Ms. Kroner had no other information to report.

**ROAD SUPERINTENDENT:**

The paving bids were reviewed for acceptable bid bond and compliance with the requirements of the proposal. Glenn O. Hawbaker will be notified of the bid award.

Dirt and Gravel Grant awards have not been announced.

**UNFINISHED BUSINESS:**

No progress has been made with Centre Hall Fire Company regarding the Fire Tax Agreement.

**NEW BUSINESS:**

**Resolution #R-18-11** was presented for adopting rules and regulations governing use of its sewer systems; imposing user charges to be collected from the owner of each improved property to be served by the sewer system; and providing for payment and collection of such user charges. Discussion followed. Mr. Tanis made a motion to adopt and sign Resolution R-18-11. Second by Mr. Foust. **Vote in favor was unanimous. 5-0.**

A letter of interest was received by Ann Glaser to serve as the Potter Townships' Spring Creek Watershed Commission Alternate Representative. Mr. Tanis made a motion to appoint Ann Glaser as the municipality's alternate representative on the Spring Creek Watershed Commission. Second by Mr. Eysenbach, **Vote in favor was unanimous. 5-0.**

Due to a conflict with the June 11<sup>th</sup> meeting date, the meeting will be moved to June 18<sup>th</sup> and advertised as such according to advertising requirements.

Information regarding pension plans and process for entering into a professional services contract for a municipal pension was shared by those in attendance at PSATS conference workshop. Mr. Dutrow made a motion to advertise for an ordinance authorizing the participation of Potter Township in the Pennsylvania Municipalities Pension Trust pursuant to the Pennsylvania Intergovernmental Cooperation Law, at the public meeting on June 18<sup>th</sup>. Second by Mr. Tanis. **Vote in favor was unanimous.**

A public hearing previously scheduled for June 11<sup>th</sup> will be held on June 18<sup>th</sup>, for the Change in Zoning Map request submitted by Earl Yearick. Mr. Foust made a motion to advertise for a Public Hearing on June 18<sup>th</sup> at 7:30pm regarding the Change in Zoning Map request. Second by Mr. Tanis. **Vote in favor was unanimous.**

A Conditional Use Application has been received by Smith Sweetwood VFW Post 9575. Mr. Foust made a motion to advertise for a Public Hearing on June 18<sup>th</sup>, regarding the Conditional Use Request. Second by Mr. Tanis. **Vote in favor was unanimous.**

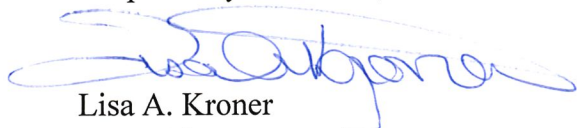
Notification of Liquor License Application has been received. Mr. Foust made a motion to advertise for a Public Hearing on June 18<sup>th</sup>, regarding the Liquor License Application. Second by Mr. Tanis. **Vote in favor was unanimous.**

No *Staff Informatives* were pulled for discussion.

**ADJOURNMENT:**

Hearing of no additional business, Mr. Foust offered a motion to adjourn at 8:30 PM. Second by Mr. Eysenbach. **Vote in favor was unanimous, 5-0.**

Respectfully submitted,



Lisa A. Kroner  
Township Secretary/Treasurer