

**POTTER TOWNSHIP BOARD OF SUPERVISORS**  
**REGULAR MEETING MINUTES**  
 Monday, April 2, 2018  
 124 Short Road, Spring Mills, Pennsylvania

150270

**ATTENDED BY:**

**BOARD:** Dick Decker, Chair  
 Jake Tanis, Vice-Chair  
 Melvin Dutrow  
 Karl Eysenbach  
 Dennis Foust

**STAFF:** Lisa Kroner, Township Secretary/Treasurer  
 Budd Brooks, Road Superintendent

**CALL TO ORDER:**

Chair Decker called to order the April 2, 2018, Regular Meeting of the Potter Township Board of Supervisors at 7:00 PM, followed by the Pledge of Allegiance.

**PUBLIC COMMENTS:**

No *Public Comments* were presented.

**GUEST SPEAKERS:**

Darren Narber, representing Penns Valley Youth Center, spoke about ServeCamp scheduled for June 17-20<sup>th</sup>. The group is interested in partnering with Potter Township to do service projects in our municipality this year. Several possible projects were discussed. Mr. Brooks will work with Mr. Narber to compile a project list.

**LIAISON REPORTS:**

*Penns Valley EMS*- Cindy Foust provided update on business and personnel matters. A State Fire Grant in the amount of \$7,028 was received and will be used to purchase 10 pagers and AED's. Three students from PSU have offered to serve as volunteers. The Auxiliary committee has announced fundraisers scheduled for the next several months. Volunteers are always needed.

*Penns Valley EMS Municipal Committee*- A Consensus Document has been drafted for 2018, which calls for each municipality serviced by the Penns Valley EMS to contribute funds EQUAL to 1/2 mill on the established property values of each Township or Borough (the values property taxes would be added on for each Township or Borough), and at this point not to establish an EMS Tax at 1/2 mill. This is a one year agreement.

*Zoning* – March report was distributed for review. No further discussion.

*Planning Commission* – No new report. Next meeting is Tuesday, April 3, 2018.

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*Penns Valley Regional Planning Commission* - Continued discussion on ways to provide financial support to Penns Valley EMS. Guest speakers were Rep. Kerry Benninghoff, Mike Hannah & a representative for Senator Jake Corman.

*Tri-Municipal Park* – Working on draft budget. Project bids were received and were over estimated cost, therefore the bid has not yet been awarded.

#### **SECRETARY/TREASURER REPORT:**

Mr. Dutrow made a motion to approve the March 12, 2018 Regular Meeting Minutes. Second by Mr. Tanis. **Vote in favor was unanimous. 5-0.**

Newsletter to be sent to printer by April 6<sup>th</sup> and will be placed on website. List of Right-to-Know requests for first quarter 2018 distributed.

#### **ROAD SUPERINTENDENT:**

Brush collection is scheduled for Tuesday, May 1 & Wednesday, May 2<sup>nd</sup>. Riff Raff will be received Friday May 4<sup>th</sup> & Saturday May 5<sup>th</sup>. Riff Raff collection for seniors will be Thursday, May 3<sup>rd</sup>.

Mr. Brooks is completing Dirt & Gravel Grant application to continue project on Decker Valley Road.

A list of 2018 paving projects was presented and include sections of: Brian Drive, Jacks Lane, Bradley Road, Oakwood Lane, Colyer Road and Lake Road. Mr. Tanis made a motion to approve paving plan and advertise for bids to be opened at the May 7<sup>th</sup> Board of Supervisors meeting. Second by Mr. Foust. **Vote was in favor was unanimous. 5-0.**

*Road maintenance activities* scheduled for the next few weeks include sweeping roads, removing snow fence and cleaning storm drains.

*Country Club Park*- Reported on maintenance items. An estimate has been received from Robert Horner' Lawn Care Service for mowing at facility in the amount of \$90 per service. Mr. Foust made a motion to approve the estimate. Second by Mr. Tanis. **Vote was in favor was unanimous. 5-0.**

#### **UNFINISHED BUSINESS:**

An ordinance for Sewer Connection requiring all owners of improved property located within the Township and adjoining or adjacent to public sewer system to connect was presented for review and approval to advertise for adoption. Mr. Tanis made motion to approve the proposed ordinance as presented and advertise as such for a hearing and adoption on May 7<sup>th</sup>. Second by Mr. Foust. **Vote was in favor was unanimous. 5-0.**

#### **NEW BUSINESS:**

The Centre County 911/Emergency Communications Addressing Office reviewed a proposed road name for 911 Addressing requested by Douglas Roth. The Addressing office has recommended the name, Rothland Lane. Mr. Foust made a motion to officially approve Rothland Lane as the name of the road. Second by Mr. Dutrow. **Vote was in favor was unanimous. 5-0.**

Resident, Mr. Brian Gavek, explained his concerns of the noise from the loud speaker announcement system at the Grange Fair Equine Facility. Events are now being held every weekend and the loud speaker system volume is too loud and is overwhelming. Mr. Decker requested a discussion between the Planning Commission and Grange Fair staff to work together to find a solution. Landscaping has been suggested as a buffer.

The Cooperative Agreement between Centre County and Potter Township was presented for approval. The Cooperative Agreement authorizes Centre County to provide financial assistance through the FFY 2016 Competitive Community Development Block Grant for the construction of a public sewer system in Potters Mills that consists of a septic tank with effluent pump for each property, lateral connections, connection lines, a package sewage treatment plant and a discharge line. Mr. Tanis made a motion to accept the conditions of the Cooperative Agreement and execute the agreement. Second by Mr. Foust. **Vote in favor was unanimous. 5-0.**

The Centre County CDBG (Community Development Block Grant) Subgrantee Agreement for the Potters Mills Sewer System Construction was presented. The total grant from the County to Potter Township shall not exceed \$115,600. Mr. Tanis made a motion to approve entering into the agreement with Centre County for the CDBG grant to utilize for the Sewer System Construction in the village of Potters Mills. Second by Mr. Foust. **Vote in favor was unanimous. 5-0.**

Mr. Decker has been meeting with residents of Potters Mills regarding permanent easements for each property owner for the installation and maintenance of municipal system from inlet to the sewage tank. Projected date for bidding of project is mid-May.

**BOARD/STAFF OTHER MATTERS:**

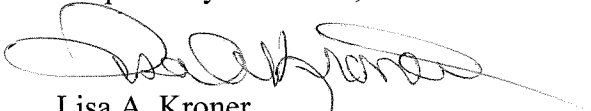
Mr. Dutrow opened discussion on private roads & roads with 10-ton weight limit being used by tractor trailers. The roads, including private & restricted weights, are appearing on GPS as usable and public roads. Mr. Decker will present subject at Centre County MPO (Metropolitan Planning Organization) monthly meeting for input and suggestions. The suggestion was made to contact PennDOT District 2 office for guidance.

The *Staff Informative* Right-to-Know quarterly report was pulled for discussion on Right-to-Know Law, expenses associated with requests and proposed changes to the Law.

**ADJOURNMENT:**

Hearing of no additional business, Mr. Foust offered a motion to adjourn at 8:20 PM. Second by Mr. Tanis. **Vote in favor was unanimous, 5-0.**

Respectfully submitted,



Lisa A. Kroner  
 Township Secretary/Treasurer