

**POTTER TOWNSHIP BOARD OF SUPERVISORS**

**REGULAR MEETING MINUTES**

Monday, January 8, 2018

124 Short Road, Spring Mills, Pennsylvania

**ATTENDED BY:**

**BOARD:**

Dick Decker, Chair  
 Jake Tanis, Vice-Chair  
 Melvin Dutrow  
 Karl Eysenbach  
 Dennis Foust

**STAFF:**

Lisa Kroner, Township Secretary/Treasurer  
 Budd Brooks, Road Superintendent  
 Robert Rayman, Solicitor (Executive Session Only)

**CALL TO ORDER:**

Chair Decker called to order the January 8, 2018, Regular Potter Township Board of Supervisors Meeting at 7:00 PM, followed by the Pledge of Allegiance.

**PUBLIC COMMENTS:**

No *Public Comments* were presented.

**GUEST SPEAKER:**

Dave Whiteman, Ameriprise Financial representative, discussed alternative pension plans for small municipal employers.

**LIASON REPORTS:**

*Planning Commission* – The PC held discussion on HB 1620 and strongly opposes this bill regarding Wireless Infrastructure Deployment.

*Tri-Municipal Park* – Nothing new to report. Draft by-laws continue to be reviewed.

**SECRETARY/TREASURER REPORT:**

Mr. Tanis made a motion to approve the January 2, 2018 Reorganization Meeting Minutes. Second by Mr. Foust. **Vote in favor was unanimous. 5-0.**

Mr. Dutrow made a motion to approve the January 2, 2018 Regular Meeting Minutes. Second by Mr. Foust. **Vote in favor was unanimous. 5-0.**

Mr. Foust made a motion to approve the December Financial Report. Second by Mr. Tanis. **Vote in favor was unanimous. 5-0.**

Mr. Dutrow made a motion to approve the check detail report and invoices to be paid on January 8<sup>th</sup>. Second by Mr. Tanis. **Vote in favor was unanimous. 5-0.**

Mr. Tanis made a motion to approve filing of 2018 DCED reports by Secretary, Ms. Kroner. Second by Mr. Foust. **Vote in favor was unanimous. 5-0.**

Ms. Kroner noted that Baker Tilly, CPA will begin 2017 audit in next two weeks.

**ROAD SUPERINTENDENT:**

Road/Bridges/Projects – No new report

Country Club Park – November Flow Reports were distributed. Update on filter repair.

**UNFINISHED BUSINESS:**

Spring Creek Watershed Commission Alternative Representative vacancy. Board will continue to seek an alternate representative for this Commission.

Appointment of Alternate Engineer. Mr. Foust made a motion to appoint The EADS Group as Alternate Engineer for Potter Township for 2018. Motion seconded by Mr. Eysenbach. No further discussion. **Vote in favor unanimous. 5-0.**

Resolution R-18-03 Authorization Granting Signing and Authority To Conduct Business was presented for approval. Mr. Foust made a motion to approve Resolution R-18-03 authorizing Mr. Tanis and Mr. Decker signing and authority to apply for and execute the \$100,000 Line of Credit with Jersey Shore State Bank (JSSB). Second by Mr. Eysenbach. No further discussion. **Vote in favor unanimous. 5-0.**

**NEW BUSINESS:**

Mr. Eysenbach presented Resolution R-18-04, opposing House Bill 1620 entitled “Wireless Infrastructure Deployment Bill”. Mr. Eysenbach made a motion to approve Resolution R-18-04. Second by Mr. Foust. No further discussion. **Vote in favor unanimous. 5-0**

Planning Commission Secretary Pamela Winter has submitted her letter of resignation. Mr. Foust made a motion to accept Ms. Winters’ resignation as secretary of the Planning Commission. Second by Mr. Eysenbach. No further discussion. **Vote in favor unanimous. 5-0**

Mr. Eysenbach made a motion to appoint Cindy Foust as Planning Commission Secretary. Second by Mr. Dutrow. No further discussion. **Vote in favor unanimous. 5-0**

The County Board of Elections has notified the Township of one elected auditor vacancy. Mr. Foust made a motion to appoint Jean DeMin as interim auditor to complete remaining term until December 31, 2019. Second by Mr. Tanis. No further discussion. **Vote in favor unanimous. 5-0.**

Mr. Dutrow made a motion to approve disbursement of the allocation for the Herbert Samuel Grove easement through the Municipal Partnership Program for Farmland Preservation. Second by Mr. Tanis. No further discussion. **Vote in favor unanimous. 5-0.**

Mr. Dutrow made a motion to approve attendance at the PSATS Conference in Hershey, April 22-25, 2018, for Denny Foust, Dick Decker, Jake Tanis, Sally Tanis, Budd Brooks, one road crew member, and Lisa Kroner; and allowable expenses to be paid for meals, mileage and lodging for Township personnel, and guest registration. Second by Mr. Eysenbach. No further discussion. **Vote in favor unanimous. 5-0.**

The PA Fish and Boat Commission has evaluated and approved the Townships' request for hiking and biking as a designated trail use around Colyer Lake. The PFBC has *denied approval* of horseback riding as a designated trail use. Signs will be erected prohibiting horseback riding on the trail.

The PA Fish and Boat Commission has vetted and approved the Townships' request to place five benches at remote locations around Colyer Lake. Save Colyer Lake, Inc will be notified of approval.

**STAFF AND INFORMATIVES:**

No *Staff Informatives* were pulled for discussion.

**BOARD/STAFF OTHER MATTERS:**

Executive session with Solicitor Robert Rayman was held immediately preceding tonight's Regular meeting to discuss legal issues. No decisions were made.

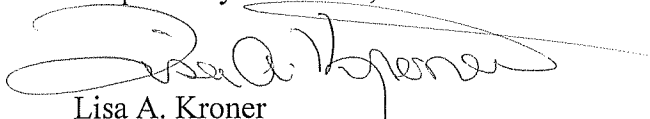
Mr. Tanis informed group that he met with staff from Fame Ambulance at their facility to gain knowledge of their operations.

Don Pecht thanked Tom Barner and Dave Keller for their tireless contributions to the Centre Hall Fire Company over the years and representing CHFC at monthly Potter Township Board meetings.

**ADJOURNMENT:**

Hearing of no additional business, Mr. Foust offered a motion to adjourn at 7:50 PM. Second by Mr. Dutrow. **Vote in favor was unanimous, 5-0.**

Respectfully submitted,



Lisa A. Kroner  
Township Secretary/Treasurer