

**POTTER TOWNSHIP BOARD OF SUPERVISORS**

**REGULAR MEETING MINUTES**

Tuesday, January 2, 2018

7:00 PM Following Reorganizational Meeting

124 Short Road, Spring Mills, Pennsylvania

**ATTENDED BY:**

**BOARD:** Dick Decker, Chair  
 Jake Tanis, Vice-Chair  
 Melvin Dutrow  
 Karl Eysenbach  
 Dennis Foust

**STAFF:** Lisa Kroner, Township Secretary/Treasurer  
 Budd Brooks, Road Superintendent

**CALL TO ORDER:**

Chair Decker called to order the January 2, 2018, Regular Potter Township Board of Supervisors Meeting at 7:52 PM.

**PUBLIC COMMENTS:**

*No Public Comments* were presented.

**LIASON REPORTS:**

*Penns Valley EMS* – Cynthia Foust reported Paypal is now available for use through website.

*Zoning* – Monthly report of Zoning Permits Issued distributed and reviewed. No questions presented.

*Planning Commission* – The PC will meet on Wednesday, January 3, 2018 for their reorganization meeting. Discussion continues on zoning changes regarding gaming & casinos.

*Tri-Municipal Park* – Nothing new to report.

**SECRETARY/TREASURER REPORT:**

Mr. Tanis made a motion to approve the December 11, 2017 Meeting Minutes. Second by Mr. Dutrow. **Vote in favor was unanimous. 5-0.**

Ms. Kroner reported there are duplicates of preliminary and approved subdivision plans on file between the office and zoning office. She requested approval for Sally Tanis to perform the meshing of files to eliminate duplicates. Mr. Foust moved to approve hiring Sally Tanis to perform the meshing of files at a rate of \$12.00 per hour. Mr. Dutrow seconded the motion. **Motion carried 4-0.** *Mr. Tanis advised that he would abstain from voting due to a conflict.*

The annual newsletter will be mailed tentatively the first week in April. Request was made for articles and suggestions of content.

Ms. Kroner requested approval to begin legal action with the District Magistrate for one resident who has not complied with filing his pumping receipt after several notices, both USPS and certified mail. Mr. Dutrow moved to begin legal action with District Magistrate. Seconded by Mr. Foust. **Motion carried 5-0.**

**ROAD SUPERINTENDENT:**

Mr. Brooks requested a motion to approve the advertisement for stone bids. Bids will be opened on February 5, 2018 at 7:15 pm. Mr. Foust made a motion to approve the advertisement for stone bids. Second by Mr. Tanis. No further discussion. **Vote in favor was unanimous. 5-0**

All grant money has been received for 2017.

The Centre County 911/Emergency Communications Addressing Office reviewed the proposed road name *Sunshine Drive* for the Happy Valley Stables subdivision. Mr. Brooks requested a motion for final official approval of this road name. Mr. Tanis made a motion to approve the proposed road name of Sunshine Drive for the Happy Valley Stables subdivision. Second by Mr. Dutrow. No further discussion. **Vote in favor was unanimous. 5-0.**

Country Club Park maintenance report presented.

**UNFINISHED BUSINESS:**

**Jersey Shore State Bank (JSSB) has approved a \$100,000 Line of Credit for interim Engineering services for the Potters Mills Central sewer System.** . Authorization of signers tabled until January 8th meeting.

Potters Mills Central Sewer System – Environmental Review Requirement has been advertised by Seda-Cog. Public comments due by January 27, 2018.

**NEW BUSINESS:**

Draft set of By-laws for Tri-Municipal Park has been completed and under review at this time.

Dialogue on HB 1620 Wireless Broadband Collocation Act. Action tabled until next meeting.

Discussion on issues related to Centre Hall Fire Company and Fire Tax.

**STAFF AND INFORMATIVES:**

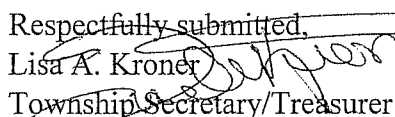
No *Staff Informatives* were pulled for discussion.

**BOARD/STAFF OTHER MATTERS:**

Executive session was held on Wednesday, December 20, 2017, to discuss legal matters.

**ADJOURNMENT:**

Hearing of no additional business, Mr. Tanis offered a motion to adjourn at 8:45 PM. Second by Mr. Foust. **Vote in favor was unanimous, 5-0.**

Respectfully submitted,  
  
 Lisa A. Kroner  
 Township Secretary/Treasurer