

**POTTER TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING OF June 12, 2017**

The regularly scheduled meeting of the Potter Township Board of Supervisors was held Monday, June 12, 2017 at 7:00 P.M. at the Potter Township meeting room, 124 Short Road, Spring Mills, PA with Supervisors Dick Decker, Jake Tanis, Melvin Dutrow, Denny Foust and Karl Eysenbach attending.

**Staff present:** Secretary/Treasurer Lisa Kroner, Solicitor Robert Rayman

**Guests present:** Wes & Sally Rowley, Mary Ellen Whalen, Todd Bowersox, Nevin Long, Walter Mayer, Kenneth Guisewhite, Ron Grove, Fred Koch, Dave Keller, Tom Barner, Stan Wallace, Mike Troyan, Armagh Police Chief Michael Mitchell, Donita Koval, Ray & Carol Walker

At 7:00 P.M. Chairman Decker opened the meeting.

**Public Comments –**

Armagh Police Chief Michael Mitchell presented information on the Armagh Police Department's services and procedures as an addition or alternative to PA State Police Coverage.

**Centre Hall Fire Company –**

Audits of the Fireman's Relief Fund and General Fund are currently underway.

At 7:15 pm, Chairman Dick Decker recessed the regular meeting to begin Public Hearing. A duly advertised public hearing on Ordinance O-17-02, Amendment to PCI District of the Zoning Ordinance (Chapter 27 of the Codification of Ordinances) commenced. This proposed ordinance would amend the Potter Township Code, Chapter 27, Zoning, to add medical marijuana dispensaries and medical marijuana growing facilities as a Conditional Use in the Planned Commercial-Industrial District (PCI). No public comments were offered.

Mr. Tanis moved to adopt Ordinance O-17-02, adding medical marijuana dispensaries and medical marijuana growing facilities as a Conditional Use in the Planned Commercial-Industrial District (PCI). Mr. Foust seconded the motion. **Motion carried 5-0.**

**Approval of the Meeting Minutes & Treasurer's Report**

Minutes of June 5, 2017 meeting were reviewed. Mr. Dutrow made a motion to approve the minutes as presented, seconded by Mr. Foust. **Motion carried 5-0.**

Treasurer's Report of May 31, 2017 reviewed. Mr. Foust made a motion to approve the Treasurer's Report as presented, seconded by Mr. Eysenbach. **Motion carried 5-0.**

List of Invoices to be paid was reviewed. Mr. Tanis made a motion to approve payment of the invoices submitted, seconded by Mr. Foust. **Motion carried 5-0.**

At 7:30 pm, Chairman Dick Decker recessed the regular meeting to begin Conditional Use Hearing. Public comments were recorded and questions answered.

Mr. Tanis moved to approve the Conditional Use Application for the Veterans of Foreign Wars, Smith-Sweetwood Post 9575 social hall/club relocation subject to the following conditions:

1. Applicant will submit and have an approved Land Development Plan.
  2. All outdoor lighting shall be shielded to prevent spillage.
  3. No outdoor music shall be permitted.
  4. Hours of operation shall be limited as follows: Sunday through Thursday from 3:00 p.m. to 11:00 p.m.; Friday and Saturday from 1:00 p.m. to 1:00 a.m.
  5. Applicant shall comply with all sewage regulations and ordinances.
  6. Applicant must receive approval from the Pennsylvania Liquor Control Board for the relocation of the license and shall comply with all rules and regulations of the Pennsylvania Liquor Control Board.
- Mr. Dutrow seconded the motion. **Motion carried 5-0.**

**Zoning** – Monthly report distributed.

**Subdivisions** - No new business.

**Planning Commission** – Stan Wallace communicated DEP’s new policy related to lot additions and re-plot plans.

**Penns Valley Regional Planning Commission** – Distributed email from Centre County Commissioners regarding \$5 Transportation Fee.

**Tri-Municipal Park Report** – Parks sign has been installed.

**Solicitor Report** -

- Discussion on Act 172. Further research on this Act will be conducted.
- Discussion on incomplete Certificates of Occupancy and building permits from prior years.

**Secretary’s Report** – Lisa Kroner

- PMGA Public Safety Course, July 27<sup>th</sup> at PSATS in Enola. Supervisors encouraged attendance.
- Review of Hunting Permit and Waiver of Liability for permission to hunt and/or enter upon property owned and currently posted by Potter Township on Sinking Creek Road. Mr. Dutrow made a motion to allow issuance of Hunting Permits and Waivers of Liability from July 1, 2017 to June 30, 2018 with proper ID and completed application. Mr. Tanis seconded the motion. **Motion carried 5-0.**

**Road Superintendent’s Report** –

- 2017 paving project completed on Gregg Station Road and Tusseyville Road. Site visit and review of project by Glenn O. Hawbaker and PennDOT Municipal Services Representative will be scheduled.
- Shoulder work and pavement markings at Old Fort scheduled.
- Country Club Park Flow Report distributed to Board.

**Old Business**

Potters Mills Central System & Bloom Road – PENNVEST application review ongoing.

**New Business** – Reviewed list of Sewer Management Program Final Delinquent Notices for sewer inspections that have not responded. Mr. Foust made a motion to file citations with the District Magistrate for the properties who have not complied with sewer inspection delinquent notices, seconded by Mr. Eysenbach.

**Open Discussion** – None

At 8:18 P.M. the regular meeting adjourned by motion of Mr. Foust and seconded by Mr. Dutrow.  
**Motion carried 5-0.**

Respectfully submitted,

*Lisa A. Kroner*

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Secretary/Treasurer