

**POTTER TOWNSHIP
BOARD OF SUPERVISORS
MEETING OF May 8, 2017**

The regularly scheduled meeting of the Potter Township Board of Supervisors was held Monday, May 8, 2017 at 7:00 P.M. at the Potter Township meeting room, 124 Short Road, Spring Mills, PA with Supervisors Dick Decker, Jake Tanis, Melvin Dutrow, Denny Foust and Karl Eysenbach attending.

Staff present: Road Supt. Budd Brooks, Secretary/Treasurer Lisa Kroner, Solicitor Bob Rayman
Guests present: Wes & Sally Rowley, Mary Ellen Whalen, Ann Glaser, Tom Kistler and Rick Bair

At 7:00 P.M. Chairman Decker opened the meeting.

Public Comments – Tom Kistler provided update on Colyer Lake project. Lake was filled June 15, 2016. Two boat docks will be installed. Hiking trail (2.5 miles) completed May 6th. Discussion on dedication of the trail and possible concrete bathrooms.

Rick Bair, of Baker Tilly, presented the audit for 2016. Review and discussion with Board. Mr. Tanis made a motion to approve audit as presented and submission of said audit report to PENNVEST, seconded by Mr. Foust. **Motion carried 5-0.**

Smith Sweetwood VFW Post 9575 submitted a Conditional Use Application. Hearing will be scheduled for June 12th at 7:15 PM. Mr. Tanis made a motion to schedule a hearing, seconded by Mr. Foust. **Motion carried 5-0.**

Traffic Light Modification project: The Township received two bids for the SR144 and SR 45 Left Turn Phase Update project. Bids were all received before the deadline announced in the advertisement. Mr. Foust made a motion of conditional acceptance of the bid of \$5,680.00 from M&B Services after inspection and calculation of the submitted bid, seconded by Mr. Dutrow. **Motion carried 5-0.** Other bid received was from Tel-Power \$9,890.40.

Approval of the Meeting Minutes

Minutes of May 1, 2017 meeting were reviewed. Mr. Dutrow made a motion to approve the minutes as presented, seconded by Mr. Tanis. **Motion carried 5-0.**

Treasurer's Report for April 30, 2017 was approved as presented by motion of Mr. Foust, seconded by Mr. Dutrow. **Motion carried 5-0.** Invoices for payment were presented. Mr. Eysenbach made a motion to approve the invoices for payment as presented, seconded by Mr. Dutrow. **Motion carried 5-0.**

Centre Hall Fire Company – No report.

Subdivisions - The Meadows Psychiatric Center Final Land Development Plan, Building "C" – 10-bed addition presented for final signatures. Mr. Eysenbach made a motion to sign the final plans, seconded by Mr. Tanis. **Motion carried 5-0.**

A Municipal Response Request was presented for Final Plan- 2 lot subdivision of Lands of Sharon Bubb into Lot 3 and Lot 4. No comments were noted by Board of Supervisors. Mr. Eysenbach made a motion to sign the MRR noting no comments from the Board of Supervisors, seconded by Mr. Tanis. **Motion carried 5-0.**

Zoning – Report distributed.

Planning Commission – No meeting due to lack of quorum.

Penns Valley Regional Planning Commission – No report.

Tri-Municipal Park Report – No report.

Solicitor Report – A PENNVEST application for Potters Mills Central System has been filed. A public hearing will be scheduled for June 12th at 7:30 PM to amend the Zoning Ordinance to allow the PCI District to include medical marijuana dispensaries and growing facilities as a conditional use. Mr. Foust made a motion to advertise the public hearing, seconded by Mr. Tanis. **Motion carried 5-0.** Discussion on Local Tax Enabling Act. Discussion on incomplete building inspections and occupancy permits.

Secretary's Report – Lisa Kroner

- Year-to-date budget distributed to Board.
- Centre Hall-Potter Sewer Authority 2016 & 2015 Financial Statements provided for review.
- Penn Nursery Dam Emergency Action Plan presented for review.
- Letter from Penns Valley Little League requesting financial support discussed. Mr. Tanis made a motion to approve a donation in the amount of \$250 to the PVLL, seconded by Mr. Dutrow. **Motion carried 5-0.**
- All correspondence copied to the Supervisors. No questions.

Road Superintendent's Report –

- Riff Raff cleanup completed this week.
- Tusseysink Road drainage project continued from last year
- Application for Dirt & Gravel grant submitted for continuation on Decker Valley Road
- Numerous calls received regarding speeding throughout the Township. Speed board will be placed at various locations.
- Country Club Park general maintenance.

Old Business

Potters Mills Central System & Bloom Road – PENNVEST Financial Assistance Application submitted. eDMR monthly reporting required.

New Business - None

Open Discussion – None

At 8:18 P.M. the regular meeting adjourned by motion of Mr. Foust and seconded by Mr. Tanis. **Motion carried 5-0.**

Respectfully submitted,


Lisa A. Kroner
Secretary/Treasurer

MRR – Municipal Response Request
eDMR – Electronic Discharge Monitoring Report