

**POTTER TOWNSHIP
BOARD OF SUPERVISORS
MEETING OF March 6, 2017**

The regularly scheduled meeting of the Potter Township Board of Supervisors was held Monday, March 6, 2017 at 7:00 P.M. at the Potter Township meeting room, 124 Short Road, Spring Mills, PA with Supervisors Dick Decker, Jake Tanis, Melvin Dutrow, Karl Eysenbach, and Denny Foust attending.

Staff present: Road Supt. Budd Brooks, Secretary/Treas Lisa Kroner.

Guests present: Fred Henry, Justin Dashem, Todd Bowersox

At 7:00 P.M. Chairman Decker opened the meeting with the pledge to the flag.

Public Comments - None

Approval of the Meeting Minutes

Minutes of February 13, 2017 meeting were reviewed. Mr. Dutrow made a motion to approve the minutes as presented, seconded by Mr. Foust. **Motion carried 5-0.**

Subdivisions

Justin Dashem, from Nittany Engineering, presented the Sewage Planning Module for Jimmie Goodwin. Planning Commission gave approval of Final Subdivision Plan of Tax Parcel #20-06-103A into Lot 1 and Lot 2. In-lieu of fee for \$1250 was noted on plan. Mr. Tanis made a motion to approve the plans and sign the Sewage Planning Module, seconded by Mr. Eysenbach. Motion carried 4-0. (Mr. Decker abstained).

The County Municipal Response Request regarding Jimmie Goodwin subdivision was also presented for signature. Motion by Mr. Tanis to sign the Municipal Response Request indicating the Board has no comments on the plans. Motion seconded by Mr. Eysenbach. Motion carried 4-0. (Mr. Decker abstained).

Fred Henry, from Henry Surveys, presented Sewage Planning Module for Sharon Bubb subdivision. Mr. Foust made a motion to sign the Sewage Planning Module, seconded by Mr. Eysenbach. Motion carried 5-0.

Request for Information Form regarding Minor Land Development plan for David & Holly Sterner was received at the County. Tabled until March 13th meeting.

Motion was made by Mr. Tanis, seconded by Mr. Foust to sign Sewage Planning Module for the Karl Eysenbach subdivision. Motion carried 4-0. Mr. Eysenbach abstained.

Zoning Report – Report was reviewed.

Planning Commission Report

- Discussion on hotel occupancy tax, non-resident parking tax, and amusement tax.

Tri-Municipal Park Report

- The Tri-Municipal Park Board will be holding an Open House on March 15, 2017, at the Potter Township building from 5:00 p.m. to 6:30 p.m. and then at the Old Gregg School building from 7:00 p.m. to 8:30 p.m. for continuing community involvement in the park.
- Verizon Escrow bank account, to be used to purchase trees to shield the cell towers, will remain in the separate escrow bank account for another year.
- Line of Credit – JSSB application, still awaiting EIN confirmation letter.

Secretary's Report – Lisa Kroner

- Baker Tilly CPA started the annual DCED financial audit.
- Deadline for newsletter articles is March 27th
- Hearing on Change to Zoning Ordinance, Monday, March 13th at 7:15pm.
- Centre County Association of Township Officials Spring Convention will be held Wednesday, March 29th at 6:30pm. Mr. Foust made a motion to approve payment of the Township's yearly dues to the CCATO, seconded by Mr. Tanis. Motion carried 5-0.
- Request to approve PMGA class registrations for Lisa Kroner to complete the 4 credits needed to complete the Graduate Program. Mr. Foust made a motion to approve the expense, seconded by Mr. Dutrow. Motion carried 5-0.

All correspondence was copied to the Supervisors. No questions.

Road Superintendent's Report – Budd Brooks

- Amish signs have been installed on Sinking Creek Road.
- Road crew will work on Locust trees on Cider Press Road next week.
- State Liquid Fuels allocations deposited into Liquid Fuels account on March 1st.
- Country Club Park -Sludge pumped last week.
- General liability insurance comparison was presented. Discussion followed. Mr. Tanis made a motion to approve renewal of insurance policy with EMC Insurance through Kilmer Agency. Mr Foust seconded the motion. Motion carried 5-0.
- 2017 Paving project on Tusseyville Road and Gregg Station Road. Mr. Dutrow made a motion to approve road projects and advertisement for projects, seconded by Mr. Foust. Motion carried 5-0.
- Presented Country Club Park Flow Reports

Old Business

- Potters Mills Central System – No report.
- Bloom Road – No report.
- Reviewed letter from Harry Burd, HJB Consultants, regarding proposed construction plans. Mr. Tanis made a motion to approve Mr. Burd's completion of work at Sinking Creek Lot #36 and the Transducer Works on Route 45, seconded by Mr. Eysenbach. Motion carried 5-0.

New Business

- Mr. Tanis made a motion to accept and sign the Memorandum of Understanding for CHR Corporation (Rutter's) in regards to engineering fees, seconded by Mr. Dutrow. Motion carried 5-0.
- Reviewed information on low interest loans for septic/sewer for PA Housing Finance Agency (PHFA).

Open Discussion

- Mr. Eysenbach presented discussion of timbering off part of the dump woods and possibility of chip trails for walking. The PA Municipal Code will be consulted for what is allowable with Township owned property. Members of the Planning Commission will do a site visit of dump woods and recommend possible actions.

At 8:25 P.M. the regular meeting adjourned by motion of Mr. Foust and seconded by Mr. Tanis.

Respectfully submitted,
Lisa A. Kroner
Secretary/Treasurer

DCED – Department of Community & Economic Development