

**POTTER TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING OF February 13, 2017**

The regularly scheduled meeting of the Potter Township Board of Supervisors was held Monday, February 13, 2017 at 7:00 P.M. at the Potter Township meeting room, 124 Short Road, Spring Mills, PA with Supervisors Dick Decker, Jake Tanis, Melvin Dutrow, Karl Eysenbach, and Denny Foust.

Staff present: Road Supt. Budd Brooks, Secretary/Treas Lisa Kroner and Solicitor Bob Rayman

Guests present: Wes & Sally Rowley, Dave Keller, Tom Barner, Don Pecht, Kenny Strouse

At 7:00 P.M. Chairman Decker opened the meeting with the pledge to the flag.

**Public Comments -None**

**Approval of the Minutes & Treasurer's Report**

- Minutes of February 6, 2017 were reviewed. Mr. Dutrow made a motion to approve the minutes, seconded by Mr. Foust. **Motion carried 5-0.**
- Treasurer's Report for January 31, 2017 was approved as presented by motion of Mr. Tanis, seconded by Mr. Foust, **motion carried 5-0.**

**Centre Hall Fire Company – Dave Keller**

- Fire Company is moving forward with a CPA financial audit.
- Fire Tax Committee joint meeting with Centre Hall Borough Council and Township Supervisors tentatively scheduled for April 19<sup>th</sup>, 7:00 PM at Potter Township meeting room and will be advertised. Mr. Dutrow made a motion to appoint Mr. Tanis and Mr. Foust as township representatives on the financial committee, seconded by Mr. Eysenbach. **Motion carried 5-0.**

**Subdivisions**

Notice of Receipt and Declaration of Intent for Jimmie Goodwin minor subdivision plan received from Centre County Planning Office. Municipal Response Request will be completed at March 6<sup>th</sup> meeting after comments from the Township Planning Commission.

**Zoning**

- Report was distributed for review. No comments.

**Planning Commission Report**

- Proposed zoning change was discussed as presented in letters from Bob Jacobs and the Potter Township Planning Commission. Solicitor Rayman will prepare the ordinance for the zoning change. Advertisement will be in accordance with requirements for Zoning Board Hearings. Hearing to be advertised for March 13<sup>th</sup>. Mr. Tanis made a motion to prepare ordinance and advertisement, seconded by Mr. Foust. **Motion carried 5-0.**

**Penns Valley Regional Planning Commission**

- No report.

**Tri-Municipal Park**

- Committee will work with DCNR grant coordinator for assistance before applying for a grant.

### **Solicitor Report**

- A fully signed agreement for Verizon and property and signed by DCNR.
- Sewer easements for Bloom Road are being signed.
- Civil hearing regarding SMP returned in favor of Township. Notice has been received that an appeal has been filed by property owner.

### **Secretary's Report – Lisa Kroner**

- Requested newsletter articles, photos and ideas for newsletter. Deadline for submission of articles is March 1<sup>st</sup>.
- All correspondence was copied to the Supervisors. No questions.

### **Road Superintendent's Report – Budd Brooks**

- Total cost for caution signs for buggy traffic estimated at \$1200. Mr. Tanis made a motion to purchase signs for Sinking Creek Road, Weaver Road, Decker Road, Middle Road, Manor Road and Pond Lane, seconded by Mr. Eysenbach. **Motion carried 5-0.**

### **Country Club Park**

- County Club Park operations running smoothly.

### **Old Business**

- Potters Mills Central System – No new activity
- Bloom Road – Application for grant money from DCED is currently being reviewed by DCED.
- 2016 Chapter 94 Wasteload Management Report, pursuant to State Regulations, submitted for approval by Board and signature. Mr. Foust made a motion to approve the annual report as completed and authorize Mr. Decker to sign on Townships behalf. Mr. Eysenbach seconded the motion. **Motion carried 5-0**
- Reviewed Centre County Commissioners request for feedback from municipalities regarding the optional \$5 fee for local transportation projects. Board would only be in favor of this fee if the total \$5 fee was returned to municipality for local transportation projects.
- The 2017 Stone Bid results conditionally approved at the February 6, 2017 meeting was discussed. Mr. Tanis made a motion to recind the conditional approval of the bid from Glenn O. Hawbaker. Mr. Foust seconded the motion. **Motion was carried 5-0.**
- Mr. Tanis made a motion to accept the low bid for Items 1-9 from Hanson Aggregates, seconded by Mr. Foust. **Motion carried 5-0.**
- Mr. Tanis made a motion to allow cost of postage, including certified mail, be added to the Certificate of Mailing sent to Township residents for delinquent personal taxes, seconded by Mr. Foust. **Motion carried 5-0.**
- Sewer Management Program was discussed. Letters for inspections and pumping will be mailed to property owners March 1<sup>st</sup>.
- Mr. Eysenbach made a motion for computer maintenance and possible networking and server capabilities be handled by Daniel Decker. Mr. Foust seconded the motion. **Motion carried 4-0** (Mr. Decker abstained from vote).

### **New Business**

- A Boy Scout Eagle Project is being planned to erect a new sign at Pets Come First. Signs are required to be permitted. Mr. Tanis made a motion to waive the sign permit fee for the Boy Scout project, seconded by Mr. Foust. **Motion carried 5-0.**
- Discussion on building code inspection services. Mr. Tanis made a motion to approve entering into a contract with Bureau Veritas for building code inspection services beginning

March 1st. A 30-day notice will be given to current building code inspection provider.  
Mr. Eysenbach seconded the motion. **Motion carried 5-0.**

**Open Discussion-** None

At 8:05 P.M. the meeting was adjourned by motion of Mr. Dutrow and seconded by Mr. Foust.

Respectfully submitted,

Lisa A. Kroner  
Secretary/Treasurer

DCNR – Department of Conservation and Natural Resources  
DCED – Department of Community & Economic Development  
SMP – Sewer Maintenance Program