

**POTTER TOWNSHIP
BOARD OF SUPERVISORS
MEETING OF JANUARY 9, 2017**

The regularly scheduled meeting of the Potter Township Board of Supervisors was held Monday, January 9, 2017 at 7:00 P.M. at the Potter Township meeting room, 124 Short Road, Spring Mills, PA with Supervisors Dick Decker, Jake Tanis, Melvin Dutrow, Karl Eysenbach, and Denny Foust attending.

Staff present: Road Supt. Budd Brooks, Solicitor Robert Rayman, Secretary/Treas Lisa Kroner.
Guests present: Wes & Sally Rowley, Tom Barner, Dave Keller, Chad Packer, Don Pecht, Ron Grove, Denny Grove

At 7:00 P.M. Chairman Decker opened the meeting with the pledge to the flag.

Public Comments

- No public comments.

Approval of the Minutes & Treasurer's Report

- Minutes of January 3, 2017 were approved as presented by motion of Mr. Foust, seconded by Mr. Eysenbach, **motion carried 5-0.**
- Treasurer's Report for December 31, 2016 was approved as presented by motion of Mr. Foust, seconded by Mr. Dutrow, **motion carried 5-0.**

Solicitor's Report – Robert Rayman

- Mr. Rayman has been working with Stan Wallace on zoning issues. DCNR Agreement for Verizon has been signed by Potter Township and Centre Hall Boro. There has not been an update on status.

Centre Hall Fire Company – Dave Keller & Tom Barner

- Dave Keller introduced Tom Barner, 2017 President of the Centre Hall Fire Company. A new Treasurer was elected for the fire company.
- The fire company requested a response to the proposed use of Centre Hall Boro auditors for the audit of the fire company books. Board of Supervisors reinforced their request of a qualified CPA audit.

Subdivisions

- Ron Grove reported the Planning Commission has reviewed the Eysenbach subdivision and has no requests for changes. Mr. Tanis made a motion to sign Municipal Response Request noting no comments or additional requests by the Planning Commission or Board of Supervisors. Mr. Dutrow seconded the motion, motion carried 4-0. (Karl Eysenbach abstained from vote)

Planning Commission Report

- Planning Commission minutes were distributed.
- Bob Jacobs, from Centre County Planning Commission attended meeting to discuss potential zoning changes for rural, residential, etc. Commission will meet with Stan Wallace regarding his considerations.
- Bob Jacobs presented an example of what a Source Water Committee could do. Clinton and Clearfield Counties have active groups providing education on source water protection. Group would like to meet with Penns Valley Conservation Association for possible support of a valley-wide or regional committee.

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Planning Commission Report cont'd

- Time extension request letter was received for Jersey Shore State Bank

Penns Valley Regional Planning Commission

- Report to be given at February meeting.

Tri-Municipal Park Report

- No report

Secretary's Report – Lisa Kroner

- Presented bills to be paid for review and approval.
- Thank you card from Penns Valley Boys Soccer Club
- Application for Emergency Management Coordinator nominee sent to County EMC.
- Reminder PSATS conference registration opens January 17th at 9am
- Anti-virus software is need for Budd & Stan's computers

All correspondence was copied to the Supervisors. No questions.

Road Superintendent's Report – Budd Brooks

- Bridge inspection report for Red Mill Bridge received. Weight limit was removed from bridge. Inspections have been moved to every other year as permitted by State law
- Road crews are working on cutting brush as weather permits.
- PA Rural Water Conference is March 28-31 at the Penn State Conference Center in State College. Motion was made by Mr. Tanis to approve registration and attendance to the PA Rural Water Conference for Budd Brooks & Dick Decker, seconded by Mr. Foust, **motion carried 4-0. (Dick Decker abstaining from vote)**

Country Club Park

- Everything working smoothly.

Old Business

- Bloom Road – Approved and ready to submit bid package for project.
- Potters Mills Central System - Nittany Engineering has completed preliminary engineering. No invoicing on balance will be received for 5-6 months until we are able to submit a PennVest request and approval of funding. If DEP requires additional information there will be charges. Billing for December 2016 will be paid from General Fund. Records will be kept for all monies spent until approval/denial of PennVest Loan and then reimbursed to General Fund.
- Resolution #1, Schedule of Fees was signed with additions/changes as approved at January 3, 2017 meeting. Mr. Dutrow made a motion to approve Resolution #1, seconded by Mr. Foust. **Motion carried 5-0.**
- Centre County Ag Preservation has requested a commitment letter for the amount budgeted for Ag Preservation easements for 2017. Discussion followed on commitments in the past. Approval for 2017 was tabled until Feb 6th meeting.

New Business

- The Board reviewed a draft letter to residents due for inspection and pumping as part of the 2017 Sewer Management Program. Changes were suggested, including enclosing an invoice with letter. A revised draft letter will be presented at the Feb 6th meeting.
- Notification received from DCNR, Bureau of Recreation & Conservation our grant application for funding through Community Conservation Partnership Program was not selected. Grant application was specifically for Colyer Lake improvements.

New Business cont'd

Meetings have been scheduled for January 17th with insurance carriers to provide quotes for general liability and worker's compensation. Mr. Decker and Mr. Foust will conduct meetings.

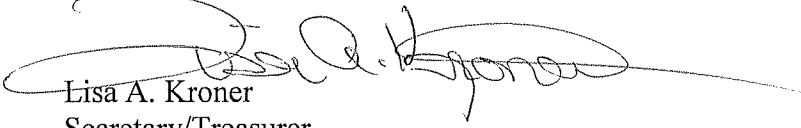
Open Discussion

- Denny Grove informed the Supervisors that he will not renew his SEO license at the end of 2017.
- Denny Foust will provide December and year end reports for the Centre Hall Fire Company at the Feb. 6th meeting.

Adjournment

At 7:55 P.M. the meeting was adjourned by motion of Mr. Foust and seconded by Mr. Eysenbach.

Respectfully submitted,



Lisa A. Kroner
Secretary/Treasurer

DCNR – Department of Conservation and Natural Resources
EMC –Emergency Management Coordinator
DEP – Department of Environmental Protection
SEO – Sewage Enforcement Officer

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