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**Potter Township Planning Commission  
July 26, 2011**

**Members Present:** Mike Troyan, Karl Eysenbach, Dick Decker, Ron Grove, Paul Sampsell, Pam Winter, Melvin Dutrow

**Call to Order:** Chairman Ron Grove called the meeting to order at 7:05 p.m.

**Approval of Minutes:** The minutes of July 5, 2011 were approved on motion by Karl Eysenbach and second by Pam Winter. Motion carried.

**Citizens Concerns:** None

**Zoning Officer's Report:** None

**Supervisor's Report:** None

**Correspondence:**

1. Final Plan – Subdivision of Lands of Kenneth W. & Deborah E. Arnold – Lot 1-Plat Book 79, Pate 103 into Lot 1R and Lot 4, Potter Township, CCPCDO File No. 119-11
2. Minor Land Development proposal for the placement of a modular building (26' X 60') as an annex to the existing Potter Township administration office and truck garage (Tax Parcel No. 20-6-44A), Potter Township, CCPCDO File No. 117-11
3. Final Plan – Robert A. & Sharon M. Holzworth Subdivision Replot of Lot 2 of the Final Plan – Pierce Subdivision for the C. William & Helen M. Pierce (Plat Book 47, Page 195) into Lots 2A, 2B & 2C, Potter Township, CCPCDO File No. 11-11

**Old Business:**

Discussion followed on hand dug and abandoned wells. Permit fees were discussed. The recommendation of the board was the appropriate fee should cover the costs of doing business and be minimal. Karl Eysenbach will edit the draft for review next week before being submitted to Robert Rayman, Esq. for comments.

**New Business:** None

The meeting was adjourned at 8:25 p.m. on motion by Mike Troyan and second by Pam Winter.

Submitted by:

Carol A. Corman, Secretary

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