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**Potter Township Planning Commission**

**January 25, 2011**

**Members Present:** Dick Decker, Ron Grove, Paul Sampsell, Pam Winter, Mike Troyan

**Absent:** Karl Eysenbach

**Call to Order:** Chairman Ron Grove called to meeting to order at 7:00 p.m.

**Approval of Minutes:** The minutes of January 4, 2011 were approved on motion by Mike Troyan and second by Pam Winter. Motion carried.

**Citizens Concerns:** None.

**Zoning Officer's Report:** Jeff McClellan previously distributed the zoning officer's report.

**Supervisors Report:** Dick Decker noted the supervisors will be meeting tomorrow with Larry Bair to review options on building additions for office space and meeting rooms. Discussion followed on various options with the possibility of modular buildings.

**Correspondence:**

1. Preliminary Plan submission of the Old Fort Road Development proposal, Potter Township CCPCDO File No. 149-10
2. Minor Subdivision Plan, Holzwarth Subdivision – Minor Subdivision of Tax Parcel No. 20-6-141 into Lot Numbers 2A, 2B and 3, Potter Township; Residential CCPCDO File No. 11-11
3. Old Fort Road Development proposal, time extension granted.

Jeff McClellan, zoning officer noted the Holzwarth plan will require two in lieu of fees at \$1250 per new lot created. Dick Decker moved for the comments to the county from the Planning Commission is the need for the state highway occupancy permit and to indicate the in lieu of fee needing to be noted in the legend with a second by Paul Sampsell. Motion carried.

**Old Business:** Jeff McClellan noted is working on the RR district. The description currently reads as a light commercial district except for the permitting single family dwellings.

Since Karl Eysenbach has been reviewing ground water issues, wells and boreholes; these will be tabled until he returns.

**New Business:** Jeff McClellan noted he received a conditional use for the Darin Figart-J-Bird Manufacturing to build a light manufacturing plant to build greenhouse equipment.

Ron Grove was contacted by Bob Poole who would like to escort Dick Decker and himself to a few of the developments so he point out highlights of the changes he would like the Planning Commission to approve for Mountainview Estates. Ron Grove will contact Bob Poole as to a date and time and either Mike Troyan or Paul Sampsell will accompany Ron and Bob Poole. The Planning Commission would like a list of developments such that they may tour on their own.

The meeting was adjourned at 7:55 p.m. on motion by Dick Decker and second by Pam Winter.

Submitted by:

Carol A. Corman, Secretary

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